

# Paradise Valley Men's Club Bylaws

## **Article I** **Name**

### Section 1.

This organization shall be known as the Paradise Valley Men's Club (PVMC), a non-profit organization.

### Section 2.

The territorial limits of this association shall be confined to those members who belong to, and participate in, Paradise Valley Men's Club events.

### Section 3.

The Paradise Valley Men's Club territorial NCGA number shall be 53194

## **Article II** **Purposes**

The objectives of this club shall be:

### Section 1.

To promote and foster among its members a closer bond for their mutual benefit, and to promote and conserve the best interests and true spirit of the game of golf as embodied in its ancient and honorable traditions.

### Section 2.

To enforce uniformity in the rules of the game by creating a representative authority.

### Section 3.

To maintain a uniform system of handicapping as set forth in the regulations of the Northern California Golf Association in cooperation with the United States Golf Association.

### Section 4.

To afford a convenient and authoritative body to govern club tournaments at home and/or at various courses.

### Section 5.

To provide, through association, an opportunity for enduring friendship.

### Section 6.

To establish a tradition of excellence as represented by the conduct, spirit, sportsmanship, and friendship of the members of the Paradise Valley Men's Club.

**Article III Classes of Membership**

## Section 1.

Members shall consist primarily of the active class, as defined in Section 2, and there may be only two other classes of membership: Associate Guest Members as defined in Section 3, and Junior members, as defined in section 4.

## Section 2.

The active class of membership shall consist of men who currently qualify under the territorial limits (as defined in Article I, Section 2), and who have paid their dues to date.

## Section 3.

The Associate Guest Membership class shall consist of guests of active members who, themselves, are not active members and who elect to, and are approved for, participation in Paradise Valley Men's Club activities and tournaments. The fees for the Associate Guest Membership shall be those fees as set forth by the Tournament Chairman per participating event.

## Section 4.

The Junior Membership shall consist of those members who have not yet reached the age of eighteen and whose affiliation with the Paradise Valley Men's Club is for the sole purpose of establishing a NCGA handicap. Dues for Junior members shall be that amount established by the NCGA for the Junior program plus five dollars. Once a Junior member reaches 18 years of age, he may apply for active membership.

## Section 5.

The fiscal year for the Club will be January 1 through December 31.

## Section 6.

The Board shall provide for a Leave of Absence policy whereby a member may honorably resign from the club for a leave of absence providing the member is in good standing as outlined in these Articles. The Board shall also provide for said member who wishes to regain active membership in the club whereby he may do so providing he meets the requirements as outlined in these Articles..

**Article IV****Admission to Membership, Meetings, and Resignation**

## Section 1.

Application for active membership shall be submitted to the Board under the following procedure:

- a. An application for membership shall be submitted to the Board of Directors through the handicap chairman with the payment of dues.
- b. Each application for membership shall be considered by the Membership Committee (Board), who shall, or shall not recommend the applicant be accepted.

**Section 2.**

Memberships are individual and non-transferable. Dues include membership in the Northern California Golf Association (NCGA), a subscription to the quarterly magazine, NCGA News, monthly computerized handicap, NCGA tournament eligibility and any other special membership privileges available.

**Section 3.**

The Annual Meeting of the Paradise Valley Men's Club shall be held prior to the end of November. The Board of Directors shall provide for the holding of such other meetings as may be deemed necessary or desirable, and they shall call special meetings upon written petition signed by not less than ten percent of the membership.

**Section 4.**

A legal quorum at any general membership meeting shall be twenty-five members present in person or by proxy (unless as specified under Article VI, Section 4.). Each active member in good standing shall be entitled to one vote.

**Section 5.**

All membership fees and dues shall be established by the Board of Directors from time to time in such amounts as they deem to be adequate to operate and maintain the Paradise Valley Men's Club. Members shall be liable for dues until their written resignation has been received and accepted.

**Section 6.**

Any member may resign from the club, provided that all his indebtedness to the club has been paid.

**Section 7.**

The club shall limit the number of members pursuant to the best interests of the club. The Board of Directors shall close membership when it cannot properly and effectively maintain the objectives of the club as specified in Article II. The Board shall exercise sole discretion of when the membership shall be opened or closed.

## **Article V** **Discipline**

**Section 1.**

Members who are indebted to the club may be suspended in writing by the Secretary and may be reinstated after payment of such indebtedness and acceptance by the Board of Directors.

**Section 2.**

Any member charged with conduct unbecoming a member of this club and against who such charges are sustained after due and proper hearing before the Board of Directors, may be reprimanded or suspended or expelled from the membership. In such cases, a majority vote of the Board shall first be necessary to sustain the charges. The type of punishment to be imposed must then be separately voted on by the Board with a majority vote of the Board to impose the punishment.

**Section 3.**

Any person whose membership in this club has been terminated, in any manner shall forfeit all interest in any funds or other property belonging to the club.

**Article VI**  
**Board of Directors**

Section 1.

The Board of Directors shall consist of six members in good standing of the Paradise Valley Men's Club, and one representative from the Paradise Valley Golf Course. They shall exercise all powers of management of the Club not specifically excepted by these Bylaws.

The Board shall also provide for an advisory representative from the Paradise Valley Golf Course, who shall be called the Paradise Valley Men's Club Advisory Representative. This representative is customarily the Assistant Golf Professional or his designee. The advisory representative shall represent the golf course to the Board but is not a member of the Board and may hold no vote in the decisions by the Board of Directors.

Section 2.

At least five weeks prior to the Annual Meeting, the Board of Directors shall appoint a nominating committee consisting of five members of the organization. At least four weeks prior to the Annual Meeting this committee shall submit to the Board and shall post upon the Club bulletin board and by email, a list of nominees to fill any vacancies for the term of office beginning January 1 of the following year.

Section 3

Voting shall be by written ballot and email, or as directed by the Board, and those names receiving the greatest number of votes cast by those present at the meeting shall be declared to be elected.

Section 4

The Board of Directors shall meet at such times and places as they select and a majority of the Board shall constitute a quorum at any meeting. All Directors shall be entitled to one vote.

Section 5.

The Board of Directors shall determine the policies and activities of the club, elect and discipline members, approve the budget, approve all expenditures and authorize all disbursements, take counsel with committees, and have general management of the club and its affairs. The Board may employ, or authorize the employment of paid personnel and fix the terms and conditions of such employment.

Section 6.

The Board of Directors shall meet once a month, or at the request of the President.

Section 7.

In the case of any vacancy through death, resignation, disqualification or other cause, the remaining directors, even though less than a quorum, may elect a successor by majority vote to hold office for the unexpired term of the director.

**Article VII**  
**Officers and Committees**

Section 1.

Within ten days after the Annual Meeting and election, the Board of Directors shall meet and confirm the officers and duties therein.

Section 2.

The officers of the club shall be: President, Vice President, Tournament Chairman, Handicap Chairman, Secretary, and Treasurer. All officers of the club shall be deemed a Board member and granted all powers and responsibilities as outlined in Article VI, Section 5.

Section 3.

Each officer shall be an Active Member in good standing.

Section 4.

The Board of Directors shall authorize and define the powers and duties of all committees. Chairman and members of all committees shall be appointed by the President, and he shall be ex-officio member of all committees except the nominating committee.

Section 5.

Club members who are elected to the Board will receive a free annual membership and free greens-fees for Club tournaments in which they play.

Section 6.

Special Committees may be appointed by the President, with the approval of the Board of Directors, and shall perform such duties as may be defined in their creation.

Section 7.

All officers shall take office on the first day of January of each year, following their election, and shall serve for a term of one year, or until their successor shall be duly elected and qualified.

Section 8.

The duties of the officers shall be as follows:

a. **The President** shall be the Chief Executive Officer of the club and shall preside over all meetings of the club and the Board of Directors. He shall perform such other duties as usually pertain to the office of the President.

b. **The Vice President**, in the absence of the President, shall preside at all meetings of the club and Board of Directors. The Vice President shall also perform such duties as may be assigned to him by the President, or Board of Directors.

c. **The Tournament Chairman** shall schedule all tours and tournaments for the coming year. The Tournament Chairman shall also perform such other duties as may be assigned to him by the President or Board of Directors.

d. **The Handicap Chairman** shall keep the records of the membership of the club. He shall write letters as directed by the President and he shall be responsible for the mailing of special notices of membership. He shall be responsible for maintaining the handicaps of all members in good standing as laid down by the Northern California Golf Association.

e. **The Treasurer**, shall present all bills to the Board of Directors for approval. He shall be responsible for membership dues. He shall collect all funds due the club and shall deposit such funds in the club's official depository and shall disperse such funds on the order of the Board of Directors. He shall sign or countersign all checks. His accounts and books shall, at all times be open for inspection by the President, Board of Directors and any authorized auditor. He shall make a report at each meeting, and at such times as the President or the Board of Directors may require.

f. **The Secretary** shall be responsible for maintaining the records of meetings of the Board of Directors. He shall write letters as directed by the President for the mailing to members. He shall maintain and update, monthly, the Club website for the purpose of communicating with Club members regarding Club activities.

## **Article VIII** **Revenue**

### Section 1.

Each member of the club (other than Guest members and Board members) shall pay annual dues. Annual dues are due and payable by the 1st day of January. Our tournament year will run January through December of the current calendar year. The annual dues will be determined by the Board of Directors and will be subject to change as they deem it necessary to operate and maintain the club.

### Section 2.

Those members who do not pay their annual dues by the required date will forfeit membership in the club. Reinstatement fees will include an amount equal to the NCGA reinstatement costs over and above the regular member fees.

### Section 3.

Those members who have been granted a leave of absence by the Board are not required to pay dues until such time as they request reinstatement to active status. Any member applying for reinstatement shall be required to pay such dues as required for active members as outlined in Article VIII, Sections 1, and 2.

## **Article IX** **Rules of Order**

### Section 1.

"Robert's Rules of Order" shall be the Parliamentary Authority for all matters of procedure not specifically covered in the Bylaws.

## **Article X** **Approval of Bylaws and Amendments**

### Section 1.

Any amendments to these Bylaws may be adopted by a 2/3 vote of the active members present at any meeting of the club, provided that written notice of the meeting and the proposed amendment shall have been given to the members at least one week prior to the meeting and further that a quorum is present at the meeting.

**Article XI**  
**NCGA Qualifiers and Club Championship**

Section 1

For a member to be eligible to claim the title of "Club Champion" or "Club Net Champion" they must have played in three club tournaments prior to the Club Championship tournament in the current year.

Section 2

For a member to be eligible to earn a qualifying berth in any NCGA qualifying tournament they must meet the following conditions.

- Be a PVMGC club member in good standing by the date of the NCGA qualifier tournament, have a verifiable handicap and current GHIN number.

All members in good standing are welcome to play in any NCGA tournament to compete for prize money and club points whether they are eligible for a qualifying berth.

A member may petition the board for an exception to this Article XI if injury or illness has prevented him from meeting the minimum requirement. Exceptions will be ruled on by the board on a case by case basis.